

## CEDAR GROVE EDUCATION FOUNDATION GRANT INFORMATION

### ***MISSION AND PURPOSES OF CEDAR GROVE EDUCATION FOUNDATION***

**The mission of the Cedar Grove Education Foundation (CGEF) is to enrich and enhance the educational experiences of Cedar Grove students above and beyond the scope of the regular curriculum and to provide lifelong learning opportunities for the entire community. To this end, the CGEF will solicit funding, goods, services, and/or talents from corporate, community, and government sources.**

The Cedar Grove Education Foundation is established as a broad based, non-profit community organization organized for the following charitable and educational purposes:

- 1) To foster supportive and private sector relationships to service the educational interests and needs of the students and citizenry of Cedar Grove, New Jersey;*
- 2) To serve as a catalyst to support and enhance school improvement programs that heighten learning opportunities for children and adults;*
- 3) To provide grants to organizations that qualify as exempt under Section 501(c)(3) of the Internal Revenue Code or any successor statute for the purpose of developing innovative programs and activities in math, science and technology, fine and performing arts, language, culture, and other educational needs;*
- 4) To provide grants to Cedar Grove educational staff members to initiate quality projects consistent with the goals of the Foundation and to bring positive attention to the community*

Within the context of the above mission and purposes, the CGEF invites individuals or groups to apply for grants. The two main purposes of such grants are:

1. Educational projects (including but not limited to pilot programs, research, presentations) that will enhance the education of students or citizens in Cedar Grove;
2. Professional development efforts that will increase the skills or knowledge base of educators and, in turn, enhance the education of students or citizens in Cedar Grove.

The maximum grant will be \$500.

Grants will not be provided for expenses for individual graduate work (i.e., college tuition).

Educational projects that are proposed to be carried out in the public schools must receive review and approval by the Superintendent of Schools prior to submission. Similarly, professional development efforts that will utilize school time must also have prior review and approval by the Superintendent of Schools.

For nonpublic entities, such review and approval of proposals must be completed by an appropriate supervisor.



# CEDAR GROVE EDUCATION FOUNDATION

PO Box 212, Cedar Grove, NJ 07009-0212

[www.cgedfoundation.org](http://www.cgedfoundation.org)

Project # \_\_\_\_\_

## CGEF GRANT APPLICATION

**Grant application submissions are accepted throughout the school year.  
A decision as to approval or rejection will be made within three months of receipt.**

**Applicant** \_\_\_\_\_

**Applicant's Title/Position** \_\_\_\_\_

**Work Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Home Address** \_\_\_\_\_

**City, State, Zip Code** \_\_\_\_\_

**School/Organization** \_\_\_\_\_

(Organization must be non-profit)

**Organization Federal ID #** \_\_\_\_\_

**Title of Project** \_\_\_\_\_

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

The Grant Coordinator will remove this page prior to giving the application to the grant committee.

Please have this application approved by the Superintendent or, if applying from a business or other organization, your supervisor prior to submission to the Foundation.

Name of Superintendent of Schools \_\_\_\_\_

or Name of Supervisor (businesses only) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Project Summary

**Title of Project** \_\_\_\_\_

**Est. Project Start Date:** \_\_\_\_\_ **Est. Project End Date:** \_\_\_\_\_

**Est. number of students/participants in project:** \_\_\_\_\_

**Grant Amount Requested:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

---

---

---

---

---

---





5. Project Evaluation: How will you determine whether your goals have been met and if your project was successful? Include your plans for evaluating participant learning.

6. Qualifications: If this project is outside your field of expertise or if a third party is involved in the project, please describe the qualifications of all parties involved.

7. Project Budget

<b>A.) Project Expenses – Please detail all expenses associated with your project.</b>	
Supplies/Materials	
Professional Services / Honorarium	
Other Expenses (list)	
<b>Total</b>	

<b>B.) If not fully funded, can this project proceed? { } NO { } YES</b>
<b>If “YES”, please explain:</b>

<b>C.) Project Funds-Please list all sources and amounts of funds required (e.g. other grants, fundraisers, and contributions) to meet the project cost. If you have applied to any other organization for funding, please list organization name and funding amount requested and/or received.</b>	
Grant Amount Requested	
Other Contributions/Funds (list source & amount)	
<b>Total</b>	

<b>D.) Will future funding for this project be required? { } NO { } YES</b>
<b>If yes, please state when you anticipate your funding needs.</b>

Project # \_\_\_\_\_

8. Other Relevant Fact: Please provide any other information that you would like the Board to consider when reviewing your application.